



# Travel Approval Form

**Department:** County Clerk

**Event Name:** Vitals Statistics Conference

**Location:** Austin, TX

**Event Dates:** Dec. 7-8, 2023

- Purpose:**
- Required Continuing Education/Certification
  - Job Training
  - Other: \_\_\_\_\_

**Name of Attendees:**

April Long                      Sarah George  
Juliette Harborth                      \_\_\_\_\_  
 \_\_\_\_\_

Court Decision:  
This section to be completed by County Judge's Office

COMMISSIONERS COURT

OCT 23 2023

Approved

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**

Texas Public Health Association

Invoice

Date	Invoice #
10/13/2023	200004942

Bill To
April Long Johnson County Clerk's Office 204 S. Buffalo Ave Cleburne, Guinn Justice Center 76033 United States

Ship To
April Long Johnson County Clerk's Office 204 S. Buffalo Ave Cleburne, Guinn Justice Center 76033 United States

PO Number	Terms	Due Date
	Due on receipt	10/13/2023

Qty	Description	Price	Totals
1	Vital Statistics Conference Attendee Registration - April Long	\$325.00	\$325.00
1	Discount (EARLY-BIRD)	(\$25.00)	(\$25.00)
1	Vital Statistics Conference Attendee Registration - Sarah George	\$325.00	\$325.00
1	Discount (EARLY-BIRD)	(\$25.00)	(\$25.00)
1	Vital Statistics Conference Attendee Registration - Juliette Harborth	\$325.00	\$325.00
1	Discount (EARLY-BIRD)	(\$25.00)	(\$25.00)
<b>Sub-Total</b>			\$900.00
<b>Total</b>			\$900.00
<b>Balance Due</b>			\$900.00

Texas Public Health Association Tax ID # 74-6058233

Please remit payment to:

Texas Public Health Association  
PO Box 9610  
Longview, Texas 75608

# PUBLIC HEALTH & BEYOND



THE UNTOLD ADVENTURES OF VITAL STATISTICS

2023 DSHS VITAL STATISTICS CONFERENCE

## 69<sup>th</sup> Annual Texas Vital Statistics Conference | AGENDA

Tentative Agenda items subject to change.

### Thursday, December 7

7AM – 4PM		Conference Registration			
7:30AM – 8:45AM	Breakfast				
9:00AM-10:00AM	Welcome Address   Dr. Das Keynote Address   Jelain Chubb, Texas State Archivist				
10:00AM – 10:15AM	Break				
10:15AM – 12:00PM	Panel: Public Health & Beyond				
12:00PM – 1:00PM	Lunch				
1:15PM – 2:00PM	Texas Demography Center	Cause of Death Workshop	Delayed Registration	Amendments	
2:00PM – 2:15PM	Break				
2:15PM – 3:00PM	CDC Division of Vital Statistics	US State Dept. Passport Services	Local Registrar Workshop	Birth Registrar Certification (BRC)	
3:00PM – 3:15PM	Break				
3:30PM – 4:15PM	CDC Disaster Response	Texas Child Fatality Review Teams	Funeral Home Workshop	Birth Registrar Workshop	
4:15PM	Closing Day 1				

### Friday, December 8

7:30AM – 8:45AM	Breakfast			
9:00AM-9:15AM	Welcome Day 2			
9:30AM – 10:15AM	Texas State Library and Archives Commission	History of Death Registration	Acknowledgement of Paternity Certification Part 1	Acknowledgement of Paternity Certification Part 1
10:15AM – 10:30AM	Break			
10:30AM – 11:15AM	CDC National Death Index	Amendments	Acknowledgement of Paternity Certification Part 2	Acknowledgement of Paternity Certification Part 2
11:15AM – 12:45PM	Lunch			
1:00PM – 1:45PM	Delayed Registration	Birth Registrar Certification (BRC)	AOP Award Ceremony	AOP Award Ceremony
1:45PM	Closing Day 2			



## Hilton Garden Inn Austin North-Near the Domain

2600 Brockton Dr.  
Austin TX 78758 US



[Maps & Directions>>](#)



[+17374840975](tel:+17374840975)

**6** WED  
DEC

Check In: 3:00 PM



2 Nights

**8** FRI  
DEC

Check Out: 11:00 AM



[Add to Calendar](#)